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(sgd) ALMIRA G. MAGCAWAS
Chair, BAC - Goods and Consulting Services



STATEMENT OF SERVICES OF A CERTIFYING BODY FOR THE CERTIFICATION OF ISO 9001:2015 QUALITY MANAGEMENT SYSTEMS

OF THE

1. This Statement of Services (SOS) is a document that describes the services provided by the Certifying Body (CB) for the certification of ISO 9001:2015 Quality Management Systems (QMS).

2. The CB is a company that is authorized to issue certificates of conformity to organizations that have been found to conform to the requirements of the ISO 9001:2015 QMS standard.

3. The CB provides the following services:

4. The CB provides the following services:

5. The CB provides the following services:

6. The CB provides the following services:

7. The CB provides the following services:

8. The CB provides the following services:

Service	Number of Clients	Number of Certificates Issued
Initial Assessment	24	6
Surveillance	4	36
Recertification	21	385
Grand Total		105

Category	Number of Clients	Number of Certificates Issued
NAAC	49	6
CCAI	41	4

B. OBJECTIVES

The objective of this Statement of Services is to provide information to the public regarding the services provided by the Certifying Body for the certification of ISO 9001:2015 Quality Management Systems (QMS).

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1. Certification Audit not later than 1 March 2025

- The audit plan must be submitted to CvSU not later than two weeks before the start of the audit.
- The audit report must be submitted to CvSU not later than two weeks after the completion of the audit.

The audit report must be submitted to CvSU not later than two weeks after the completion of the audit.

Conduct the audit

The audit plan must be submitted to CvSU not later than two weeks before the start of the audit. The audit report must be submitted to CvSU not later than two weeks after the completion of the audit.

NTS

Director's/Business Unit

D. REQUIREMENTS

1. The audit plan must be submitted to CvSU not later than two weeks before the start of the audit.

2. The audit report must be submitted to CvSU not later than two weeks after the completion of the audit.

of assurance shall be dealt with accordingly.

- 4. The Certifying Body shall send a notice of audit schedule/itinerary at least two (2) weeks before every scheduled audit.
- 5. The Certifying Body and its assigned auditors shall not engage in consultancy, trainings, or other related

activities that may create a conflict of interest.

No.	Description of Audit	Date	Auditor
1.	Annual audit of the financial statements of the organization.	2024-01-15	John Doe
2.	Internal control audit of the procurement process.	2024-02-01	Jane Smith

No.	Description of Audit	Date	Auditor
3.	Annual audit of the financial statements of the organization.	2024-03-10	John Doe

No.	Description of Audit	Date	Auditor
4.	Annual audit of the financial statements of the organization.	2024-04-05	John Doe

