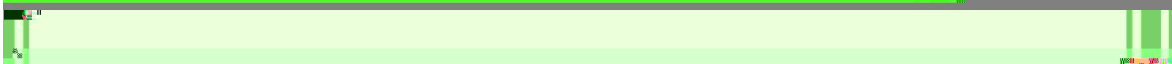
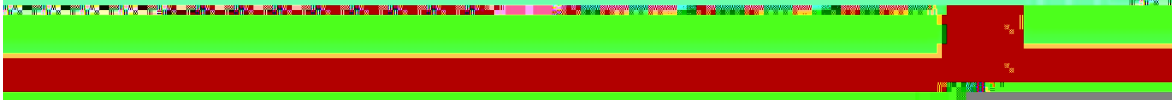




**12 MONTH CONTRACT FOR  
SECURITY SERVICES FOR  
MAIN AND SATELLITE  
CAMPUSES**



# **Procurement of GOODS**

**Government of the Republic of the**



- d The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue**
- e Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.**
- f For guidelines on the use of Bidding Forms and the procurement of Foreign Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board**

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**- Approved Budget for the Contract**

**- Bids and Awards Committee**

**- A signed offer or proposal to undertake a contract submitted by a bidder in response to and in conformance with the requirements of the bidding documents. Also referred to as Proposal and Tender. (2016 revised IRR, Section 5(c))**

**- Refers to a contractor; manufacturer; supplier; distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents (2016 revised IRR, Section 5(d))**

**The documents issued by the Procuring Entity as the bases for bids furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5(e))**

**- Bureau of Internal Revenue**

**- Bangko Sentral ng Pilipinas**

**- Refers to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external**

**private share**

- **Department of Trade and Industry**
- **Exvols**
- **“Free Carrier” shipping point**
- **“Free on Board” shipping point**

**buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as civil works or works (2016 revised IRR, Section 5(u))**

**Local Government Units**

**Net Financial Contracting Capacity:**

**National Government Agency (NGA) –**



**The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with**



**7 Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before Late bids shall not be accepted**

**8 All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Clause 14**

**9 Bid openings shall be on Bids will be opened in the presence of the bidders' representative who choose to attend the activity.**

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- i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies] of the ABC for this Project; and**
  - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above**
- 54. The Bidders shall comply with the eligibility criteria under Section 2341 of the 2016 IRR of RA No. 9184**

**74 Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants, or workmen**

**The Procuring Entity will hold a pre bid conference for this Project on the specified**



- 11.3** Any bid exceeding the ABC indicated in paragraph 1 of the shall not be accepted
- 11.4** For Foreign funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No 9184

**12.1** Prices indicated on the Price Schedule shall be entered separately in the following manner:

**a** For Goods of aed from within the Procuring Entity's country:

- i** The price of the Goods quoted EXW (ex works, ex factory, ex warehouse, ex showroom, or off the shelf, as applicable);
- ii** The cost of all customs duties and sales and other taxes already paid or payable;
- iii** The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination, and
- iv** The price of other (incidental) services, if any, listed in the

end of

**b** For Goods of aed from abroad per t ns < (ini rt 2 m

**i**

**141. The Bidders shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the \_\_\_\_\_, which shall be not less than the percentage of the ABC in accordance with the schedule in the \_\_\_\_\_.**

**142. The Bid and bid security shall be valid until [indicate date]. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.**

**Each Bidder shall submit one copy of the first and second components of its Bid.**

**The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.**

**If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidders shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and thus, automatically disqualified.**

**161. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the \_\_\_\_\_.**

**171. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the \_\_\_\_\_. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case video conferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.**

**In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No 9181 shall prevail.**

**172. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No 9181.**









**This Contract shall include all such items, although not specifically mentioned that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in**

**61. In order to assure that manufacturing defects shall be corrected by the Supplier;**



**Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.**

**The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:**

- a. Information that complements provisions of the GCC must be incorporated.**
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.**

**However, any special conditions should be documented.**

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**1** [List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract.]

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**Dylan** [The terms of this Contract shall be governed by the Incoterms "FOB," "FCA," "CIF," "CFR," "DDP" and other trade terms used to describe the obligations of the parties. Such terms shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows: c o d s s d % a i c r t  
 he 3  
 [For Goods supplied from abroad, state] "The delivery terms applicable to this Contract are DDP deli the Do

- e** training of the Procuring Entity's personnel, at the Supplier's plant and/or on site, in assembly, start up operation, maintenance, and/or repair of the supplied Goods
- f** [Specify additional incidental service requirements, as needed]

The Contract price is £ \_\_\_\_\_ net of M / R







**A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (e.g. product/deliverable schedule, narrow requirements, and after-sales service/parts), descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.**

**Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should be included in the Contract.**

**Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.**

**Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.**







**The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following**

- a GPPB Resolution No 092020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or**
- b Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs**

**The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using an nondiscriminatory “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No 9184**



- government procurement activities for the same item or product
- (j) **Certification from the DII if the Bidder claims preference as a Domestic Bidder or Domestic Entity.**
  
  - (a) **Original of duly signed and accomplished Financial Bid Form, \_\_\_**
  - (b) **Original of duly signed and accomplished Price Schedule(s).**

