



## CAVITE STATE UNIVERSITY

## **BIDDING DOCUMENTS**

for

## **Renovation of Animal Science Building**

CvSU-BAC-INFRA-23-022

June 2023

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## INVITATION TO BID FOR

Section II. Instructions to Bidders

#### 1. Scope of Bid

The Procuring Entity, *Cavite State University* invites Bids for the *Renovation of Animal Science Building* with Project Identification Number *CvSU-BAC-INFRA-23-022*.

Works, as described in Section VI (Specifications).

#### 2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for *Fund 164* in the amount of *Five Million Six Hundred Sixty-Three Thousand Six Hundred Twenty-Eight Pesos & 15/100 (5,663,628.15)*.
- 2.2. The source of funding is: *Fund 164*

#### 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

## 10. Documents Comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2.

13.

webcasting or other similar technologies will be used, attendance of participants

Section III. Bid Data Sheet

## **Bid Data Sheet**

ITB Clause						
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <i>Size range of Small B</i>					
7.1	[Specify the portions of Works and the maximum percentage allowed to be subcontracted, which shall not be significant or material components of the Project as determined by the Procuring Entity.]					
	N/A					
10.3	[Specify if another Contractor license or permit is required.]  N/A					
10.4	The key personnel must meet the required minimum years of experience set below:					
	KEY PERSONNEL EXPERIENCE					
	Project Engineer and/or Resident					
	Civil Engineer (Licensed)					
		Minimum 3 years experience of general				
	Civil Engineer (Licensed)	Minimum 3 years experience of general construction				
	Civil Engineer (Licensed)  2. Electrical Engineer (Licensed)					

The minimum major equipment requirements are the following:

EQUIPMENT	NO. OF UNITS
1. Utility Vehicle	Minimum of 2 units
2. Welding Machine	Minimum of 2 units
Tile Cutter/Masonry Drill/Grinder/Bar Cutter/Concrete Vibrator	At least 2 units each as needed
4. Demolition Hammer	At least 1 unit
5. Bagger Mixer	At least 1 unit

- parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

#### 6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

#### 7. Warranty

7.1. In case 8-5(s)6(e)-5( )-3579.92 Tm0 g[6tm00 1 108.02 607.35 Tm0 g2.92 ] TeW\$Tf

## Section V. Special Conditions of Contract

#### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## **Special Conditions of Contract**

GCC Clause	
2	[If different dates are specified for completion of the Works by section, i.e.
	"sectional completion," these dates should be listed here.]
4.1	[Specify the schedule of delivery of the possession of the site to the
	Contractor, whether full or in part.]
6	The site investigation reports are: [list here the required site investigation
	reports.]
7.2	[Select one, delete the other.]

[In case of permanent structures, such as buildings of types 4 and 5 as

## Section VI. Specifications

## **Notes on Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or

Differences between the standards specified and the proposed alternative standards shall be

Representative at least twenty-eight (28) days prior to the date when the Contractor desires

Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

## Section VII. Drawings

[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

## Please see separate attachment for the Plans

## Section VIII. Bill of Quantities

## **Notes on the Bill of Quantities**

### **Objectives**

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#### **CHECKLIST OF BIDDING REQUIREMENTS**

INFRASTRUCTURE PROJECTS / CIVIL WORKS

**Bidding Forms** 

#### **Bid Form for the Procurement of Infrastructure Projects**

[shall be submitted with the Bid]

BID FORM
Date :
Project Identification No.:

To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: [insert name of contract];
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: [insert information];
- d. The discounts offered and the methodology for their application are: [insert information];

e.

#### **Omnibus Sworn Statement (Revised)**

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINE	ES)		
CITY/MUNICIPALITY OF	) S.S.		

#### **AFFIDAVIT**

- I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:
- 1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authoriz

Special Power of Attorney, whichever is applicable;)];

- Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

# Key Personnel Supporting Documents

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## **SEALING OF ENVELOPES - FORMAT**



